

Charter Review Committee  
City of Palmetto, Florida  
January 28, 2016—3:00 p.m.

Committee Members Present:

Alan Zirkelbach, Chair  
Wade Thompson, Vice Chair  
Vicki Moore, Secretary  
Phil Guercio  
Ann Marshall  
Bob Wilson

Committee Members Absent:

Eva Daniels

Staff Present:

Mark Barnebey, City Attorney  
Amber Foley, Assistant City Clerk

Chair Zirkelbach called the meeting to order at 3:08 p.m.

Mr. Zirkelbach opined that the legal resident requirement for wards should not be that the candidate should have to live in that specific ward for a year; the candidate should be a resident of the City for a year. He also stated that in Section 12 it readdresses the requirements for residency; just add a clause in there referring to Section 9 of the Charter.

Mrs. Moore asked that the draft minutes be approved with the word “agenda” being changed to “minutes”.

**Motion: Mr. Guercio moved, Mr. Wilson seconded, and the motion carried 6-0 to approve the January 7, 2016 minutes with the change as requested.**

Review of Attorney Barnebey’s Proposed Charter Changes:

Mrs. Moore addressed Section 26 Charter Review. She asked that the discussion from the December 3<sup>rd</sup> meeting be incorporated into this section that defines the make-up of the Board, specifically the comments of including the allowance of one City employee to be on the Board, a Board member not being a family member of a Commissioner, residency requirements, or current service on another City advisory board.

Discussion ensued regarding vice-mayor duties and role. The Board opined that it should be notated in the Charter the schedule that may be needed for a vice-mayor during their year of service. Attorney Barnebey suggested that language could be added to Section 10 that says commission shall consider the availability of a potential nominee for vice-mayor to attend official meetings on behalf of the City in the place of the mayor if requested by the mayor.

**Motion: Mr. Wilson moved, Ms. Marshall seconded, and the motion carried 6-0 to approve the above language for incorporation into Section 10 for vice-mayor.**

The Board asked for the following changes to be made to Attorney Barnebey’s proposed changes:

- Delete specific ward residency requirement; a candidate needs to be a resident of the City as a whole for at least a year.

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- Section 12: instead of duplicating the language from Section 9, add “refer to Section 9 for requirements”.
- Composition of Charter Review Board:
  - No more than one employee of the City (not mandatory)
  - No immediate family members of sitting commission
  - Not currently serving on another advisory board in the City

Next meeting will be held on March 3, 2016 at 3:00 p.m.

Chair Zirkelbach adjourned the meeting at 3:40 p.m.

Minutes approved: March 3, 2016

*Vicki Moore*

Vicki Moore  
Secretary